

## ADMISSION ARRANGEMENTS 2023-24

### FROGWELL PRIMARY SCHOOL

1. Planned Admission Number (PAN). The Planned Admission Number of **30**.
2. Date of Admission. There is one intake each academic year at the beginning of the Autumn Term starting in September.
3. Date of Application. Applications for places are to be received by the LA by the cut-off date published annually.
4. Age of Admission. Children, following their 4th birthday, are entitled to start full-time school in September. As part of the Induction Programme school staff and parents together decide if a child is ready for full-time school as part of the induction process.
5. Compulsory School Age. Where a child is offered a place to commence before they are of compulsory school age, parents may opt to defer entry until later in the school year up to the point of compulsory school age but the place must be taken up in the same year for which admission is sought.
6. Applications for Admission. For admissions during and from 2023/2024, as per the Local Authority co-ordinated scheme for admissions all applicants applying for any school place must complete an application form which should be returned directly to the LA and not the school. The applicant may or may not live in Wiltshire. Applicants must apply to their home LA.

### ADMISSION CRITERIA

7. Where applications for admission exceed the number of places available the following criteria will be applied in the order set out below to decide which children to admit:

- a. Children on the 'children looked after' list as defined in section 22 of the Children's Act 1989 and children previously looked after but ceased to be because they were adopted (or became subject to a child arrangement order or special guardianship order);
- b. Where there are medical grounds (supported by a Medical Specialist) to show that it would be detrimental to the child's health not to be admitted into the school;
- c. Those children who have a sibling living at the same address who will be attending the school at the time of admission. The siblings of twins, triplets or other multiple births will be admitted irrespective of whether doing so would exceed the PAN whilst still preserving infant class sizes not in excess of 30 pupils;
- d. Any other children not covered in the previous criteria will be admitted on the basis of the distance from the child's home to the school and will be measured as distances supplied by the LA and these will measure the straight line distance using the Ordnance Survey eastings and northings for the child's home address and the school. Those with the least distance will be given priority. In the event of there being equal distances the priority will be decided by casting lots (random allocation). This will be determined by the Admissions Panel.

8. In the event of there being a tie for places in either of the criteria at paragraphs 7b or 7c then the criteria in paragraph 7d shall be applied as a tie breaker.

#### REMAINING APPLICATIONS

9. In the event of there being applications for admissions remaining after the allocation of places is complete, the Admissions Panel will prioritise them on a waiting list by year group using the criteria at paragraph 7 above.

## OTHER APPLICATIONS

10. Applications received other than for the normal intake at the beginning of the Autumn Term starting in September (see paragraph 3 above) will be considered in order of receipt and assessed using the criteria at paragraph 7 above.

## CHILDREN WITH SEN OR EHC PLAN

11. All children whose statement of special educational need or Education, Health Care Plan names the school must be admitted.

## APPEALS

12. Parents have the right to appeal if they are dissatisfied with the decision of the Admissions Panel to refuse their child admission to the school. Information on establishing Appeals Panels and the procedure to be adopted is contained in the DfE Code of Practice – School Admission Appeals. All correspondence concerning appeals should be addressed to the Clerk of Governors.

## DEFINITIONS

13. The following definitions apply to this policy:

a. Sibling (para 7c). The term 'sibling' includes half, step and foster brothers and sisters.