

# Chippenham Town Cluster of Schools

## 2022-23

### Chair

Mr Sheridan Upton  
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### Administrator

Mrs Jan Smith  
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Dear Parents and Carers,

## **Passport signing to confirm identity of parents and pupils agreement**

In the past Headteachers and Teachers have been approached to sign passports photographs and confirm the identity of parents and pupils.

Owing to changes in passport procedures, that require the personal details of staff to be given as part of the process, and a growing concern nationally about holidays being taken in term time, it has been decided that we will no longer be able to offer this service.

## **Disability Living Allowance for Children agreement**

Similarly, Headteachers are generally unable to provide information on the Disability Living Allowance for Children form.

As a collective group we apologise for any inconvenience caused by this decision.

Charter  
Frogwell  
Ivy Lane  
King's Lodge  
Monkton Park  
Queen's Crescent  
Redland  
St Mary's  
St Paul's  
St Peter's